

Chair of Trustees Recruitment





message from the board

We are seeking to recruit a new Chair of Trustees as the current Chair is standing down due to moving away from the area. SPUD is an award winning and thriving arts, architecture and education charity based in Sway, New Forest. We seek to make a difference through fostering peoples' sense of community, connection and wellbeing, and by supporting peoples' creative skills development, knowledge and understanding.

We work across a wide range of projects and partnerships. This includes providing workspace and studios for a thriving community of artists and small businesses with 9 micro-businesses on site. Our Graduate Launch Pad, funded by Arts University Bournemouth, supports four creative industry graduates each year. The Living Room provides a dedicated space for work with people living with dementia, their families and carers,

and for work with young people dealing with mental health issues, and neurodivergent children and their families. Our New Forest Artist in Residence programme, funded by the New Forest National Park, has supported UK and international artists to research and develop their thinking about landscapes, how people interact with them and the challenges they face.

This is just a snapshot of our work so please visit the website for more information about our projects and programme www.spud.org.uk and read on for details about the role of the Chair and Trustees and how to apply.

We look forward to receiving your application.

about spud

Our purpose is: "supporting the wellbeing and ambition of communities through creativity and collaboration in arts, architecture and education."

SPUD is a charity focused on arts, architecture, and education, committed to creating experiences that foster confidence, support career development, and strengthen communities.

Our approach is collaborative, meaningful, and ambitious. We champion the voices of individuals and underrepresented groups, ensuring they are heard within our communities and partnerships.

Driven by a focus on success, SPUD takes a professional approach to deliver impactful projects.

We empower people to create, connect, and share, recognising that even small actions can spark lasting joy and positive change.

We work with people and communities, including:

- Young people looking to be involved in their community through a range of creative opportunities.
- People of all ages through participation in creative activities.
- Artists and other creative professionals through collaboration, professional development and business opportunity.

We work in and around the New Forest as well as regionally, nationally, and internationally.

SPUD was incorporated as a Charity (CIO) on 5th February 2015.



"We love the student led classes that are adapted to everyone's creative ideas"

impact and achievement

DEC 2023 - DEC 2024



3516 VISITORS



855 WORKSHOPS



14 EXHIBITIONS



6 GRADUATES



4 MAJOR COMMUNITY
OUTREACH EVENTS



5 COMMUNITY GROUPS



3 AWARDS



5442 ACTIVE PARTICIPANTS



1 BUILD PROJECT



22 PARTNERSHIPS



13 VOLUNTEERS
(INCLUDING 9 TRUSTEES)



94 ARTISTS
(11 RESIDENCIES)



4300 SOCIAL MEDIA
FOLLOWERS



8 CORPORATE
SPONSORS



9 MICRO BUSINESSES



"Dad lights up when he comes to these sessions and I love connecting to him through our mutual appreciation of art. It's so friendly here."

who are we here for?

Inclusive and diverse audiences through participation in creative activities. Being inspirational and creating joy. In particular:

- Young people looking to be involved in their community through a range of creative opportunities.
- Older People through participation in creative activities, providing support, friendship, confidence and building community.

Underrepresented Groups giving agency to hidden voices in our community and providing bespoke support.

Artists and Creative Professionals through collaboration, mentorship and professional development and business opportunity. Ensuring creatives feel empowered to take a lead on initiatives.

Partner Organisations promoting collaboration and being an instigator of opportunities.

Community and Place through placemaking, the rural and built environment and public consultation.

Our Team because everyone matters including staff and volunteers.

role of Trustees

The role of the Board of Trustees is to provide governance to the organisation in achieving our purpose and the difference SPUD is seeking to make.

All Trustees have a responsibility to actively work with their fellow Trustees to:

- Champion SPUD's purpose and activities.
 - Ensure that SPUD pursues and applies its resources to the objects as defined in its governing document and contribute to SPUD's strategic development.
 - Ensure good governance and management in sustaining SPUD's financial stability and statutory compliance.
 - Ensure SPUD complies with all relevant legislation, including charity commission, company law and other associated financial regulations. Charities Act 2011, Companies Act 2006 apply due to SPUD being a CIO (Charitable Incorporated Organisation).
- Place equality, diversity, inclusion and safeguarding at the core of SPUD's strategic purpose and work.
 - Develop, approve, implement, monitor and evaluate operational strategies and policies.
 - Ensure funders requirements are met.
 - Support fundraising as appropriate.
 - Provide skills, knowledge and expertise to contribute actively to the continued development and success of SPUD, engaging with programmes and activities, working with the Director and Trustee colleagues.
 - Take part in any Trustee development or necessary processes to ensure good governance.
 - Act as an ambassador and advocate for SPUD across personal and professional networks and the wider community.





"It's so special to be part of a creative community of artists at spudWORKS and it feels like home"

Chair's role and responsibilities

The Chair provides leadership to SPUD Trustees, ensuring that it governs the charity effectively, and delivers SPUD's purpose and difference it is seeking to make. The Director reports to the Chair, and with the Treasurer, collectively oversee the governance and financial management of SPUD, ensuring good practice in fulfilling its charitable objectives and financial sustainability.

The role includes:

- Leading the board of Trustees in ensuring that it fulfils its responsibilities for the governance of the organisation.
- Working with the Director, as the Trustee to whom they report, and the Treasurer, in overseeing the strategic development and delivery of SPUD's purpose, governance and sustainability.
- Supporting SPUD in its relationships with key funders and stakeholders. Acting as a spokesperson and figurehead for Spud, when necessary. Maintaining an awareness of their expectations and requirements as regards good governance and organisational sustainability.

- An active commitment to equalities, diversity and inclusion, and safeguarding.
- Planning, with the Director and Treasurer, and chairing Trustee meetings.
- Ensuring all Trustees are actively involved in decision making.
- Support and promote active relationships and working between Trustees, staff and other stakeholders.
- Where suitable and necessary providing leadership and pastoral support to SPUD staff.

Knowledge, Skills and Experience required:

- A clear passion and commitment for the wellbeing of communities through creativity and collaboration in arts, architecture and education.
- Experience and understanding of the charitable sector and of activities focused on arts, community and education.
- An understanding of charity governance, including finance issues.
- An understanding of equalities, diversity and inclusion, and safeguarding.

- Network and networking capabilities, which can open doors to funding, placements, policy, ideally within the South of England and New Forest.
- Ability to engage with Arts Council England, the charitable sector, and relevant national and local arts, community and place organisations such as the New Forest National Park.
- Experience of operating at a senior strategic leadership and management level within an organisation.
- Ability to manage a Board effectively and positively, with an eye to the exercise of good scrutiny, the manageability of requests, and the channelling of helpful advice and expertise.
- Ability to commit time to the role and to be able to regularly attend the SPUD offices in Sway, New Forest.
- Good communication and interpersonal skills to facilitate honest and open discussion and collaboration.
- Impartiality, fairness and the ability to respect confidences.

The time commitment is around 16 days a year and may be more depending on the level of involvement in SPUD's work. This includes 5 Trustee Board meetings, 2-3 strategy/topic working sessions and oversight of the SPUD team's activities. Trustee meetings are 17:30-19:30 and usually in person at Sway, or online as needed. Other meetings may be daytime or evening, in person, hybrid or online according to need. Being able to attend SPUD offices in Sway for other activities is expected.

The role is unpaid. SPUD will pay reasonable expenses in connection with carrying out Trustee duties in accordance with SPUD's expenses policy and the production of receipts.

Appointment

The Chair is appointed by the Trustees and for a term of three years. And may be re-appointed for a further two years.

"The Together group has made such a big difference to me, I love it a lot!"



next steps

How to Apply

Please provide a concise personal statement setting out why you are interested in the role and how you meet the role specification. Please complete the trustee declaration. Please email your personal statement and CV to Sal Newman: onhandhr@gmail.com

'If you would like to discuss the opportunity prior to submitting your application please email Sal Newman onhandhr@gmail.com


We will assess applications and invite potential candidates for an interview in w/b 17th February. This will be with members of the Trustee Board and SPUD Director. We will also try to provide the opportunity for you to meet with the staff and be shown round the SPUD campus.

Closing date:
24th January 2025

Applications by email to onhandhr@gmail.com

Please see below for additional useful information:

- Director's TED Talk: www.youtube.com/watch?v=EfP_tJ-x_HM
- Strategy 2025-2028: www.spud.org.uk/about
- Annual Accounts and Report 2023: www.spud.org.uk/about
- The Charitable Incorporated Organisation governing document: www.spud.org.uk/about



"I love how the spudWORKS site has evolved over the years with beautiful new buildings, landscaped gardens and so many creative opportunities"



spudWORKS Station Road Sway Hampshire SO41 6BA
t: 01590 682260 w: spud.org.uk